

WENDY DOLIN, LCSW, LLC

Client Name: _____ **Date of Birth:** _____ **Gender:** M/F

Billing Address: _____ **Marital Status:** S M W D

E-mail Address: _____ **Okay to send correspondence or statements?** ____

If minor (under age 18) please write name of legal guardian: _____

Social Security Number: _____

Home Phone: _____ **Okay to call?** _____

Work Phone: _____ **Okay to call?** _____

Cell Phone: _____ **Okay to call?** _____

Employer Name: _____ **City:** _____

Primary Insurance:

Insurance Carrier: _____

Phone Number: _____

Identification Number: _____ **Group Number:** _____

Subscriber Name: _____ **Subscriber Date of Birth:** _____

Insurance Claims Mailing Address: _____

Secondary Insurance:

Insurance Carrier: _____

Phone Number: _____

Identification Number: _____ **Group Number:** _____

Subscriber Name: _____ **Subscriber Date of Birth:** _____

Insurance Claims Mailing Address: _____

Please read the following carefully and sign below:

I give permission to Wendy Dolin, LCSW, LLC and billing staff to send required information to my insurance company or my EAP. I am aware that I am placing my signature on file. I also understand that any unpaid balance such as copays, deductibles, and non covered services I will be responsible for. I understand there may be a fee if I fail to give notice for cancellation of my appointment. I understand that my insurance or EAP does not cover the cost of missed sessions.

Signed: _____ **Date:** _____